

Electronic Communication Allow List Information

Allow Listing is a process where an email administrator adds IP addresses for a sending server to a list in the firewall or spam software, in order to ensure delivery of messages sent from those IPs. Adding IPs to an Allow List is generally done on the server level. This helps to make sure emails you want to avoid being filtered out by mistake.

- Email Communication (bulletins, postcards, targeted communication) through our Memberclicks/Oasis System registration/invoices for example:
 - Add this domain to your Allow List: <u>http://www.memberclicks-mail.net</u>
 - Add these IPs to the Allow List:
 - 168.245.116.231
 - 168.245.127.241
 - 168.245.20.17
 - 168.245.25.254
 - 149.72.188.35
 - 168.245.54.124
- Our website and registration for event/training payment (now uses reCAPTCHA) works best in a Google Chrome browser.
 - We utilize Zoom for webinars and meetings.
 - Add to your Allow List: Zoom <no-reply@zoom.us>

Don't have an IT department and don't know where in the world to find this? Here are some tips:

- Approve List IPs
 - G Suite (Google) <u>https://support.google.com/a/answer/60751?hl=en</u>
 - Outlook 365 <u>https://support.knowbe4.com/hc/en-us/articles/218134997-Whitelisting-by-IP-Address-in-Exchange-2013-2016-or-Office-365</u>
 - o BlueHost <u>https://my.bluehost.com/cgi/help/308</u>
- Approve List *Domain*
 - Mac Mail <u>https://www.lifewire.com/whitelist-domain-os-x-mail-1172857</u>
 - GoDaddy Workspace Email <u>https://www.godaddy.com/help/use-spam-filter-settings-2832</u>
 - Outlook <u>https://www.extendoffice.com/documents/outlook/1242-outlook-add-domain-to-safe-sender-list.html</u>
 - Free webmail (Outlook.com, Gmail, Yahoo) <u>http://onlinegroups.net/blog/2014/02/25/how-to-whitelist-an-email-address/</u>
 - Network Solutions <u>http://www.networksolutions.com/support/report-spam-manage-blacklist-whitelist-in-webmail/</u>

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