

## Freight & Shipping with R & D Events

Freight handling services for IACP Annual Conference 2024 to be held May 7-9 at the Hyatt Regency in Coralville, Iowa.

## **Rates & Billing**

Rates for freight handling: Freight and packages will be \$0.75 per pound, with a minimum of the first 200 lbs. (\$150.00 min.) Please have the weights of your packages available for pre-payment with R & D Events prior to any shipments.

All packages and freight must be pre-paid. Customer must supply the UPS or FedEx account information and the address to be able to ship the packages back to the required destination. R&D Events is responsible to organize and transport your packages to the venue and back. Customers are responsible for all shipping charges.

If you have big freight shipments, (a pallet size or more.) Please make an appointment prior to arrival at our store. You must select liftgate option for drop off and pickup.

## **Shipping Information**

Please ship your packages to:

## **R&D Events**

Attn: Troy Albaugh 1220 Capital Drive SW, Building 4 Cedar Rapids, IA 52404

In addition, please send an email to Office@RandDEvents.com, notifying us of your detailed shipment and provide the name of your company booth and address for billing. Customers may start shipping items 3 weeks prior to the show date.

We look forward to assisting you with your freight shipping needs.

Thank you,

R & D Events Staff